



Dear Parents

We are very much looking forward to you and your child joining Ladybird Montessori. We want your child to feel safe, stimulated and happy. We aim to make Ladybird a welcome place where children settle quickly and therefore we invite your child to attend Ladybird at the following times on;

Please note the following information to help you all settle in.

Staff.

All our staff are carefully selected and undergo Police vetting and barring checks. All staff are committed to the highest standards of the Montessori Philosophy and childcare.

Notice Boards.

Please check the Notice boards regularly. The Notice boards along with the regular news letters e-mailed will keep you updated with all the Special events at the Nursery.

Uniform.

The children wear Navy Blue Sweatshirts and White Polo shirts all of which can be purchased at the Nursery. School bags and hats are optional. Please label all uniform. Your child will need a school bag with a spare set of clothes and Wellington boots in a separate labelled boot bag for the winter. Sunhats for the summer. **Children must wear sensible safe shoes, preferably with Velcro. No crocs or flipflops please.**

Parents Evening

Parent's evenings are held twice a year. We realize that the relationship between the Child's parents and the school is crucial to your Child's well being, development and progress. Each child has a key teacher who will keep you updated with your Child's individual progress.

Sickness and Medicine.

We cannot accept a sick child into the Nursery. If your child becomes unwell at nursery we will contact you. Please see the attached infection policy. Due to Ofsted regulations we are unable to give children medication unless we have your written permission and instructions before hand.

Snack/ lunches

Milk/ water and fruit and a biscuit is offered to the children at snack time. Please could you provide your child with a bottle of water (no juice please) and a piece of fruit each morning session. The children help to cut up and share the fruit with their friends at snack time. Children will need a packed lunch if staying after 12pm. **No peanut butter, nuts, frube squeezey yoghurts, crisps or chocolate or sweets please.** Packed lunches are stored in the classroom and should contain a healthy sandwich or pasta with perhaps some chopped up cheese or vegetables, carrots/cucumber etc or fruit and a small treat. Small containers are also easier than lots of packets to open. Children may have yoghurts in a pot with a spoon. Part of our Early years and OFSTED requirements are to encourage healthy, balanced and nutritious meals.

The first steps nutrition trust <http://www.firststepsnutrition.org/> provides information to support eating well from pre-conception to 5 years from experienced nutritionists. They have an amazing web site with many packed lunch ideas, portion sizes all at a low cost!

Toys

We would ask that children only bring in 1 small toy on a Tuesday morning for our show and tell session. New children needing a comforter is of course perfectly acceptable.

Procedures and Policies.

The schools Procedures, Policies, Ofsted report and Parent comments are on display in the school portfolio in the lobby of the Nursery school.

Arrivals and Departures.

Please deliver and collect your child punctually. School starts at 9.00am and collection time is 12, 1, 3 or 3.30pm We ask that parents wait for the door to be opened at these times so children enter and leave together. Early morning drop off is available daily from 8.30 at a charge of £2.50.

Please do not hesitate to contact me if you have any problems or queries,
Kind regards,
Charlotte Henderson.

